

新OASIS OASIS管理者の変更手順

J A Q G事務局
2016年12月22日

Users Manage – ユーザーの追加



Hi, Giuseppe

MANAGE DATA SEARCH REPORTS MYOASIS

DemoAABJY1

Online Aerospace Supplier Information System OASIS

INTERNATIONAL AEROSPACE
QUALITY GROUP

“MANAGE – Organization Users’ をクリック

Welcome to International Aerospace Quality Group

Online Aerospace Supplier Information System (IAQG-OASIS). If you are working in the aerospace industry, involved in aerospace supplier selection and surveillance, this is your reliable source for aerospace supplier certification and registration data.

This online resource contains a list of suppliers who are certified / registered under the IAQG rules to be in compliance with the aerospace quality management system requirements (9100 series). This resource also contains all bodies involved in the process (i.e. National Accreditation Bodies, Certification Bodies and Authenticated Aerospace Experienced Auditors).

Personal information can be seen or modified using the menu on top.

Important Modifications

A summary of the past changes and update communications to affected users are available.

Useful Links

- [IAQG Homepage](#)
- [IAQG Requirements](#)
- [9104-001 Transition \(SR002\)](#)
- [9104-001 Audit Calc Tool](#)
- [Certification Structure Oversight Committee \(CSOC\) Guidance](#)
- [OASIS Feedback Guidance](#)
- [OASIS Resolutions Log](#)

javascript:doOverlay(0,'Select a Different Organization');getThePart('overlay-content','/oasis/selectdifferentorg?SELECTED_OIN=6144310029);

Users Manage – ユーザーの追加



Online Aerospace Supplier Information System **OASIS**

Hi, Giuseppe

MANAGE DATA SEARCH REPORTS MYOASIS

Expand All DemoAABJY1

Manage Users

OIN: 6144310029 AAB Americas

DemoAABJY1
1Department, 3Suite, 2Street, 4City 12345, Andorra
Phone: (111) 222-333x444
Fax: (555) 666-777x888

Current Users

Name	Role(s)
Leoni, Giuseppe	Administrator

Invited Users (Pending)

Name	Role(s)
------	---------

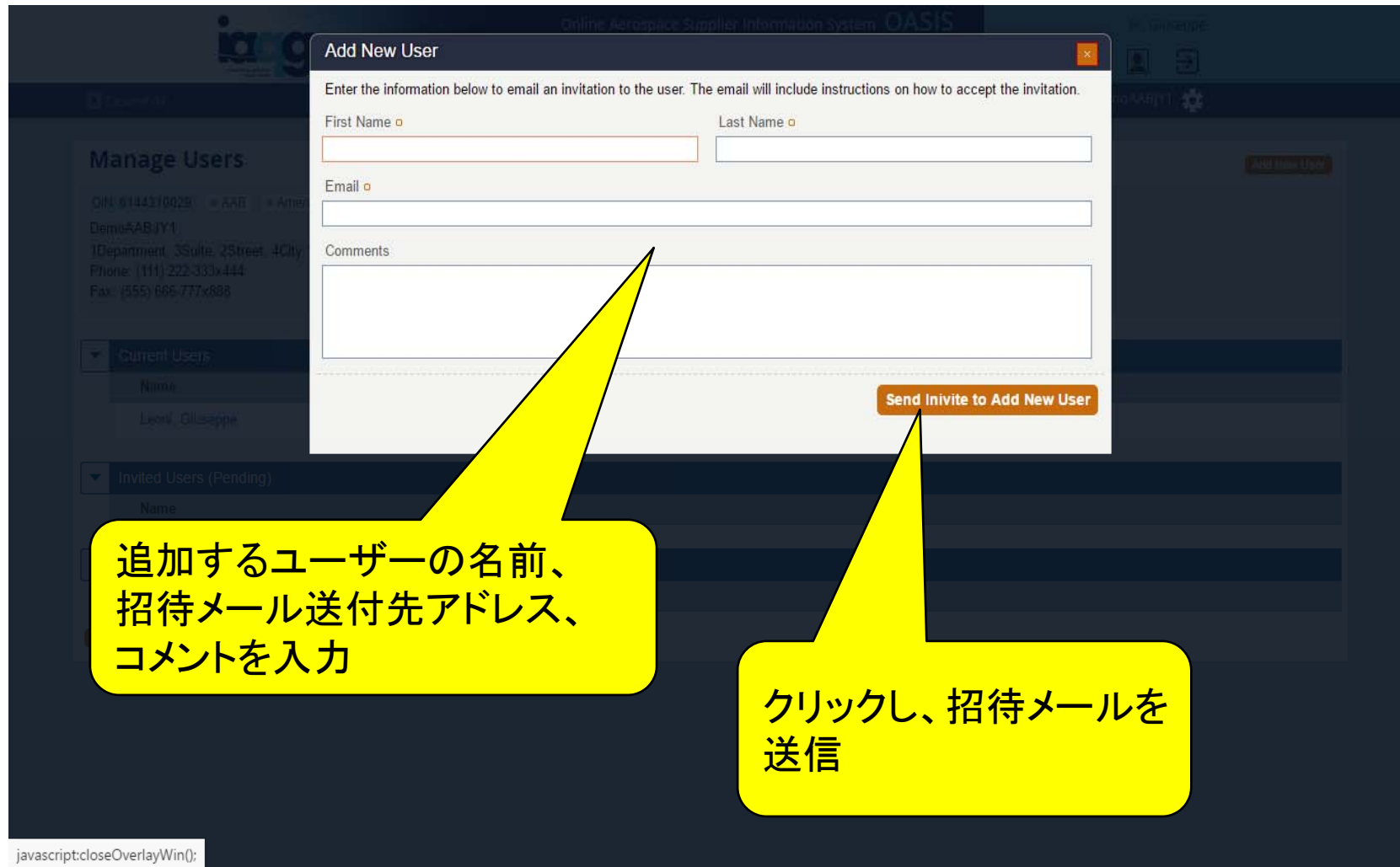
Invited Users (Expired)

Name	Role(s)
------	---------

“Add New User” をクリック

現在登録されているユーザー

Users Manage – ユーザーの追加



Online Aerospace Supplier Information System OASIS

Add New User

Enter the information below to email an invitation to the user. The email will include instructions on how to accept the invitation.

First Name Last Name

Email

Comments

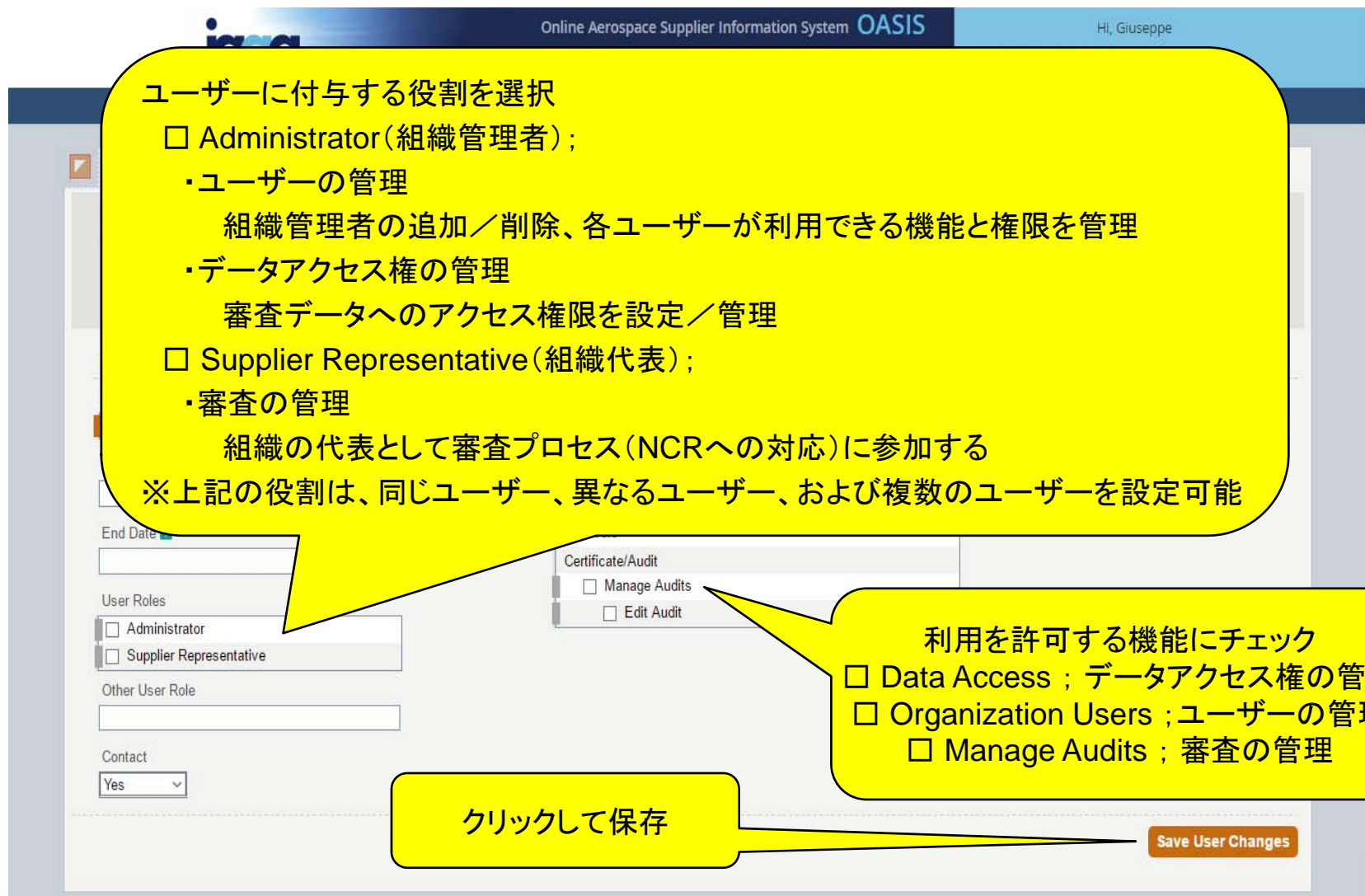
Send Invite to Add New User

javascript:closeOverlayWin();

追加するユーザーの名前、招待メール送付先アドレス、コメントを入力

クリックし、招待メールを送信

Users Manage – ユーザーの追加



Online Aerospace Supplier Information System OASIS Hi, Giuseppe

ユーザーに付与する役割を選択

- Administrator (組織管理者);
 - ・ユーザーの管理
組織管理者の追加／削除、各ユーザーが利用できる機能と権限を管理
 - ・データアクセス権の管理
審査データへのアクセス権限を設定／管理
- Supplier Representative (組織代表);
 - ・審査の管理
組織の代表として審査プロセス (NCRへの対応) に参加する

※上記の役割は、同じユーザー、異なるユーザー、および複数のユーザーを設定可能

利用を許可する機能にチェック

- Data Access ; データアクセス権の管理
- Organization Users ; ユーザーの管理
- Manage Audits ; 審査の管理

クリックして保存

Save User Changes

Users Manage - ユーザーの追加



The screenshot shows the 'Users Manage' interface. At the top, a notification says 'User Changes Saved Successfully.' The user is logged in as 'Hi, Giuseppe' with the role 'DemoAABJY1'. The page displays organization details for 'DemoAABJY1' and a 'User Details' section. In the 'User Details' section, the 'Status' is 'Invitation Sent (Not Yet Accepted)' and there is a 'Cancel' button next to it. Below this, there are fields for 'Start Date' (09/19/2017) and 'End Date'. The 'Application Roles' section has a 'Manage' tab with checkboxes for 'Audit' (checked) and 'Users' (unchecked). On the right, there are 'Help' and 'Reports' sections with checkboxes for 'AAB Help' (checked) and 'Auditor Assessments' (checked). At the bottom right, there is a 'Save User Changes' button. A yellow speech bubble points to the 'Cancel' button, and another points to the 'Save User Changes' button.

招待メールを削除したい場合は“Cancel”をクリック

クリックすると、送信した招待メールの内容を表示

変更が正常に保存されたことのメッセージ

クリックして保存

Users Manage - ユーザーの追加



Online Aerospace Supplier Information System OASIS

Hi, Giuseppe

MANAGE DATA SEARCH REPORTS MYOASIS

Chiudi schermo intero (F11)

Expand All DemoAABJY1

Manage Users

[Add New User](#)

OIN: 6144310029 AAB Americas

DemoAABJY1
1Department, 3Suite, 2Street, 4City 12345, Andorra
Phone: (111) 222-333x444
Fax: (555) 666-777x888

▼ Current Users

Name	Role(s)
Leoni, Giuseppe	<input type="checkbox"/> Administrator <input type="checkbox"/> AAB User

▼ Invited Users (Pending)

Name	Role(s)
giuseppeleoni@fastwebnet.it	<input type="checkbox"/> AAB User

▼ Invited Users (Expired)

Name	Role(s)
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[Add New User](#)

招待中のユーザー

Users Manage - ユーザーの追加



Online Aerospace Supplier Information System OASIS

Automated message from IAQG OASIS (<https://tst.iaqg.org/oasis/>). Please do not reply to this message.

Dear Demo Auditor,

You are receiving this email since a request has been processed to link you to DemoAABJY1. Please follow [this link](#) to complete the setup. If you are already a registered user of OASIS, you can log in. If not, you can step through the registration process at this link.

Thank you,
IAQG OASIS Admin

Actual Email Id List:
TO: giuseppleoni@fastwebnet.it
CC: gleoni52@gmail.com
Bcc:

招待メールを受け取ったユーザーは
”[this link](#)”をクリックし、承認する
(招待された側の操作は、スライド11~17参照)

Users Manage - ユーザーの追加／無効化 (ユーザーの削除)



Online Aerospace Supplier Information System **OASIS**

Hi, Giuseppe

MANAGE DATA SEARCH REPORTS MYOASIS

Expand All DemoAABJY1

Manage Users

OIN: 6144310029 AAB Americas

DemoAABJY1
1Department, 3Suite, 2Street, 4City 12345, Andorra
Phone: (111) 222-333x444
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Current Users

Name	Role(s)
Auditor, Demo	
Leoni, Giuseppe	Administrator AAB User

Invited Users (Pending)

Name	Role(s)
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Invited Users (Expired)

Name

Add New User

招待したユーザーが "this link" をクリックし承認すると、
"Current Users" に名前が追加される

無効(削除)するユーザーの名前をクリック

Users Manage – ユーザーの無効化 (ユーザーの削除)



Online Aerospace Supplier Information System OASIS

Hi, Giuseppe

MANAGE DATA SEARCH REPORTS MYOASIS

DemoAABJY1

Manage User

Demo Auditor
Via Canziani 9
Gallarate (VA), 21013 Italy
Phone: (0039) 0331-1783762
Email: giuseppeleoni@fastwebnet.it

User Details

Status
Inactive

Start Date
09/19/2016

End Date

User Roles
 Administrator

Other User Role
AAB User

Contact
Yes

Reports
 Auditor Assessments

Save User Changes

ステータスを”Inactive”に変更し、ユーザーを非アクティブにする

“Save User Changes”をクリックし、ユーザーの役割を無効にする

Users Manage - ユーザーの追加 (招待された側の操作)



Online Aerospace Supplier Information System **OASIS**

Automated message from IAQG OASIS (<https://tst.iaqg.org/oasis/>). Please do not reply to this message.

Dear Demo Auditor,

You are receiving this email since a request has been processed to link you to DemoAABJY1. Please follow [this link](#) to complete the setup. If you are already a registered user of OASIS, you can log in. If not, you can step through the registration process at this link.

Thank you,
IAQG OASIS Admin

Actual Email Id List:
TO: giuseppleoni@fastwebnet.it
CC: gleoni52@gmail.com
Bcc:

招待メールを受け取ったユーザーは
”[this link](#)”をクリックし、承認する

Users Manage - ユーザーの追加 (招待された側の操作)



Online Aerospace Supplier Information System
OASIS

Login for Registered Users [Forgot Password](#)

User ID Password

New User?
[Register to Get Access](#)

Welcome to International Aerospace Quality Group

Online Aerospace Supplier Information System (IAQG-OASIS) is a leading resource in the aerospace industry, involved in aerospace supplier selection and a reliable source for aerospace supplier certification and registration data.

This online resource contains a list of suppliers who are required to be in compliance with the aerospace requirements (9100 series). This resource also contains information on National Accreditation Bodies, Certification Bodies and Experienced Auditors.

Personal information can be seen or modified using the user's account.

Important Modifications

A summary of the past changes and update communications to affected users are available.

- [IAQG OASIS Resolutions Log](#)

Users Manage - ユーザーの追加 (招待された側の操作)



iaqg Online Aerospace Supplier Information System OASIS Login

Registration Form

Registration is only needed for first time users. After registration, new users will receive an email with the registration information. Please do not register more than once.

You can use the "Forgot Password" option or [log in](#).

Personal

Title: Prefix:

First Name (Given) Middle Name Last Name Suffix

Job Title

Address

Preferred Mailing Address: Business Name

Department/Division Mail Stop Street

Suite/Apartment City Country

必要な項目すべてに英文で入力

Users Manage - ユーザーの追加 (招待された側の操作)



Suite/Apartment City Country

State Postal Code

Contact

Email Phone

Rescue Email Fax

Login

User Id

Password Re-type Password

Security Questions

Security Question Answer

Security Question Answer

I read & accept the [Terms and Conditions](#).

Submit Registration Form

必要な項目すべてに英文で入力

“Submit Registration Form”
をクリック

Users Manage - ユーザーの追加 (招待された側の操作)



The screenshot shows the IAQG OASIS website interface. At the top, there is a navigation bar with 'MANAGE', 'DATA SEARCH', and 'MYOASIS' tabs. A dropdown menu is open under 'MANAGE', listing options: 'Data Access', 'Organization Email Notification', 'Organization Users', 'Organization Watch List', 'Supplier Sites', 'Certificate/Audit', and 'Manage Audits'. A yellow arrow points to 'Organization Users', which is enclosed in a yellow callout box with the text '“Organization Users” をクリック'. The main content area features a large IAQG logo and the text 'INTERNATIONAL AEROSPACE QUALITY GROUP'. Below the logo, there are sections for 'Welcome to International Aerospace Quality Group', 'Important Modifications', and 'Useful Links'. The 'Welcome' section provides an overview of the OASIS system and its purpose. The 'Important Modifications' section mentions a summary of past changes. The 'Useful Links' section lists various resources such as the IAQG Homepage, Requirements, and various guidance documents.

Users Manage - ユーザーの追加 (招待された側の操作)



Online Aerospace Supplier Information System **OASIS**

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Expand All DemoAABJY1

Manage Users

OIN: 6144310029 AAB Americas

DemoAABJY1
1Department, 3Suite, 2Street, 4City 12345, Andorra
Phone: (111) 222-333x444
Fax: (555) 666-777x888

Current Users

Name	Role(s)
Leoni, Giuseppe	Administrator

Invited Users (Pending)

Name

Invited Users (Expired)

Name	Role(s)
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ユーザーにセットされたことを確認し、名前をクリック

Users Manage - ユーザーの追加 (招待された側の操作)



Online Aerospace Supplier Information System OASIS

Hi, Giuseppe

MANAGE DATA SEARCH MYOASIS

DemoSupplierGL1

Manage User

Demo Supplier User
Email: giuseppeleoni@fastwebnet.it

For Organization: OIN: 6144310388
DemoSupplierGL1
DemoStreet 15/B, DemoCity 21013, Italy
Phone:
Fax:

Start Date
End Date

User Roles
 Administrator
 Supplier Representative

Other User Role

Contact
Yes

Organization Email Notification
Organization Watch List
Supplier Sites
Users
Certificate/Audit
Manage Audits
Edit Audit

Help
 Supplier Help

Save User Changes

付与された権限と機能を確認
(権限と機能の内容はスライド5参照)

クリックして完了